

Tax Court of Canada



Cour canadienne de l'impôt

## Joint Application for a Virtual Proceeding

TAX COURT OF CANADA

BETWEEN:

\_\_\_\_\_

\_\_\_\_\_

Appellant,

And

HIS MAJESTY THE KING,

Respondent.

### Joint Application

The parties hereby request that the Court schedule a proceeding in this matter and jointly apply to the Registrar to fix a time to hold the proceeding virtually. In this respect, the parties agree that the following factors are relevant in the Court's determination of whether to proceed with this matter virtually:

- (a) What is the type of proceeding: \_\_\_\_\_
- (b) What issues are raised in the proceeding: \_\_\_\_\_
- (c) How many parties are involved in the proceeding: \_\_\_\_\_
- (d) Are all of the parties represented by counsel: Yes  No
- (e) How many witnesses will each party have: \_\_\_\_\_

- (f) Will there be any expert witnesses: \_\_\_\_\_
- (g) Are there any intervenors: \_\_\_\_\_
- (h) Are any interpreters required: \_\_\_\_\_
- (i) How many documents does each party intend to submit into evidence: \_\_\_\_\_  
\_\_\_\_\_
- (j) Have the parties agreed on a Full or Partial Agreed Statement of Facts: \_\_\_\_\_  
\_\_\_\_\_
- (k) Are the parties able to submit Books of Documents, Authorities and Submissions to the Court and the other parties and remote witnesses in both paper and electronic format at least 7 days in advance of the virtual proceeding (14 days for settlement conferences):  Yes  No
- (l) How many days do the parties estimate they will require for the virtual proceeding: \_\_\_\_\_  
\_\_\_\_\_
- (m) Is the necessary technology available to the parties, counsel and witnesses: \_\_\_\_\_  
\_\_\_\_\_
- (n) Are the parties, counsel and witnesses sufficiently computer literate to participate in a virtual proceeding: \_\_\_\_\_
- (o) Are there extenuating circumstances pursuant to which access to justice may be enhanced by proceeding virtually instead of in person: \_\_\_\_\_  
\_\_\_\_\_
- (p) In what language will the evidence and the argument be:  
 English  French  English/part French  French/part English
- (q) What is the name, contact information, location and time zone (during the virtual proceeding) for each of the counsel, parties, witnesses, and other participants in the virtual proceeding:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(r) What are the most convenient dates for the virtual proceeding in order of preference:

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

(iii) \_\_\_\_\_

(s) Who can answer inquiries about the acceptability of other dates for the proceeding:

(i) on behalf of the appellant is:  
name \_\_\_\_\_ contact information \_\_\_\_\_

(ii) on behalf of the respondent is:  
name \_\_\_\_\_ contact information \_\_\_\_\_

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

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**Counsel for appellant**

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**Counsel for respondent**

[Notes: The Registrar may be consulted regarding available dates before this application is submitted. The contact list shall comply with any formatting requirements of the Court.]