



PRACTICE NOTE NO. 16 (amended)

This note amends Practice Note No. 16, which was originally issued on December 9, 2008.

Documents filed with the Tax Court of Canada and all evidence received by the Court are generally public records open to inspection by the public.

When the parties prepare pleadings and other documents that are intended to be part of the Court's file, they are responsible for limiting the disclosure of personal and confidential information to what is necessary for the disposition of the case.

Parties shall refrain from including the following information from all pleadings and documents filed with the Court, except as otherwise directed by the Court:

1. Social Insurance Number and employee identification number;
2. Business number, GST/HST account number;
3. Medical information not relevant to the disposition of the proceeding;
4. Date of birth (unless it must be provided, in which case only the year must appear);
5. Names of minor children (unless they need to be identified, in which case only the child's initials must appear); and
6. Bank number (unless it needs to be provided, in which case only the last four digits must appear).

The Court may on its own initiative redact from pleadings personal and confidential information. The Court may also order that certain documents be treated as confidential and, in these cases, those documents would be sealed and not available to the public.

Dated this 3rd day of September 2020

*(Original signed by Eugene P. Rossiter
Chief Justice)*

Eugene P. Rossiter
Chief Justice